

# WELCOME TO PATHFINDER BANK MAKING THE SWITCH IS HELP



pathfinderbank.com



### MAKE THE SWITCH TO PATHFINDER BANK IN JUST FOUR EASY STEPS!

Switching to Pathfinder Bank is a breeze with our helpful Switch Kit, designed to streamline the process in just four simple steps. We've put together everything you need to close your old accounts and transfer your automatic deposits and withdrawals – no need to even step foot in your previous financial institution!

### 1

2

#### OPEN YOUR PATHFINDER BANK ACCOUNT

We offer a number of account choices to meet your needs. Apply online today or visit your nearest Pathfinder Bank location to get started. After your new account is open, stop using your old account and destroy any unused checks, ATM and debit cards, and deposit slips.

#### CHANGE YOUR DIRECT DEPOSITS

To set up your direct deposit, complete **Form 1** and submit it to your employer, retirement plan administrator, or the Social Security Administration.

Remember to include a voided Pathfinder Bank check along with your request. Any of the starter checks provided upon opening your account will work.

3

#### CHANGE YOUR AUTOMATIC PAYMENTS

Use **Form 2** to change all automatic withdrawals or automated payment services. Don't forget about those that use your old debit card number, such as automatic payments online.



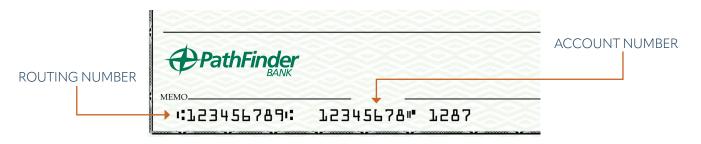
#### CLOSE YOUR OLD ACCOUNTS

Once your checks have cleared and you've changed your automatic deposits and payments, there's just one more step. Use **Form 3** to notify your old financial institution about the accounts you are closing and give directions for disbursement of any remaining funds in those accounts. We can help you fill in the blanks on this form and then you sign it.





#### PATHFINDER BANK ROUTING NUMBER IS 221370894



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# FORM1 CHANGE DIRECT DEPOSITS

Complete this form and submit it to any company or organization who is automatically depositing funds to your existing account (payroll, pension, or dividends).

To: Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip:	

To Whom It May Concern:

I've recently changed my banking relationship to Pathfinder Bank. Please redirect my direct deposit to my new account, as follows:

Name:				
Address:				
City:				
State:Zip:				
Social Security Number:				
New Bank Name: PATHFINDER BANK				
New Bank Routing Number: 221370894				
New Bank Account Number:				
Account Type: 🛛 Checking 🖵 Savings				
I hereby authorize to have my direct deposit switched to my account with Pathfinder Bank.				
Signature:Date:				

Note that some companies or organizations, like the Social Security Administration may require a special form. Social Security Direct Deposits may be set up by visiting www.ssa.gov/deposit/ or by calling the Social Security Administration Direct Deposit Department at 1-800-772-1213.

# FORM 2 CHANGE AUTOMATIC PAYMENTS

Complete this form and submit it to any company or organization who is automatically withdrawing payments from your existing account.

Г	<b>Fo:</b> Company Name:				
	Address:				
	City, State, Zip:				
	Account/Policy #:				
C	❑ My current payment amount is: \$ _				
C	I am currently paying the Total Amo	ount Due			
To Whom It Ma	ay Concern:				
	_//, I hereby authorize my Pathfinder Bank.	automatic payments to come from			
I	Name:				
/	Address:				
(	City:	_			
	State:	Zip:			
	Social Security Number:				
I	Please redirect my automatic payme	ent to come from my new account:			
1	New Bank Routing Number: 221370894				
I	New Bank Account Number:				
ŀ	Account Type: 📮 Checking 📮 Savings				
I	I hereby authorize to have my direct deposit switched to my account with				
I	Pathfinder Bank.				
	Signature:	_Date:			

# FORM 3 CLOSE OLD ACCOUNTS

Complete this form and submit it to your previous financial institution. Make sure all checks have cleared. Note: IRA (Individual Retirement Accounts) require additional paperwork for tax purposes.

To:	Financial Institution:				
	Address:				
From:	rom: Primary Account Holder: Social Security Number:				
	Secondary Account Holder:				
	is letter serves as an authorizati ur institution:	on to close the following accounts with			
Acc	count #	_Account Type			
Acc	count #	_Account Type			
Acc	count #	_Account Type			
	nd a check for the remaining ba dividends, to:	lance, together with all accrued interest			
Bar	nk Routing #: 221370894				
Ne	w Customer Account #:				
Prir	Primary Account Holder Signature:				
Sec	Secondary Account Holder Signature:				
	Ayself Address for check:				
_					
D	Date:				

# SWITCH KIT TRANSFER CHECKLIST

Use this chart to keep track of all of your account and payment changes. This will help ensure a smooth transition in your move to Pathfinder Bank.

	Company Name	Account Number	Deposit/Payment Date	Follow Up Date	Date Complete
Direct Deposit					
Direct Deposit					
Direct Deposit					
Automatic Payment					
Automatic Closure					
Automatic Closure					
Automatic Closure					